

## SVT Midday Supervision Level 2 Grade B

Role Title	Typically reports to
Sea View Trust Midday Supervision 2 Amended Blackpool Grade B	Business Lead
Information sources	Date of profile
Agreed by School Working Party Job Evaluation Panel	150711
Purpose of the role (job statement)	
To work as part of a team, supervising other staff and monitoring pupils' behaviour during the midday break.	
Responsibilities	
<p>Key duties:</p> <ol style="list-style-type: none"> <li>1. Supervise midday assistants;</li> <li>2. Plan and organise supervision of pupils during the midday break;</li> <li>3. Oversee the supervision of activities and maintain the health, safety, welfare, good conduct and safeguarding of pupils during the midday break;</li> <li>4. Report incidents / complex problems in line with school policy;</li> <li>5. Ensure adequate first aid treatment is available during the midday break;</li> <li>6. Communicate with pupils and encourage them to select and eat healthy balanced meals;</li> <li>7. Oversee and participate in dining arrangements this includes the cleaning up of spillages of food or liquid during meal service and wiping down of tables and clean dining areas between meals;</li> <li>8. Maintain confidentiality and adhere to safeguarding procedures.</li> </ol> <p>Individuals in this role may also:</p> <ol style="list-style-type: none"> <li>1. Undertake playground supervision;</li> <li>2. Set up and run activities for pupils in playground areas;</li> <li>3. Serve food as and when required;</li> <li>4. Liaise with colleagues on how to meet any individual pupil needs (e.g. SEND);</li> <li>5. Make decisions regarding the staffing requirements during the midday break.</li> </ol>	
Indicative knowledge, skills and experience	
<ul style="list-style-type: none"> <li>• Knowledge and skills requirements equivalent to those set out in the qualification Supporting the Wider Curriculum in schools, or equivalent experience;</li> <li>• Requires knowledge of school procedures for supervision of midday meal service and playground activities.</li> </ul>	